

COUNCIL MEETING

DATE: August 13, 2014

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:25 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun, Lois Gilles, Todd Kiecker, Brad Augustin

MEMBERS ABSENT: Cindy Fahey

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Motion by Lois Gilles, second by Todd Kiecker to approve the agenda. Motion carried.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None

BID & QUOTES: Two quotes were received for consulting on the WHP Part II.

Bayerl Water Resources \$ 8,250.00

MRWA Teri Osterman \$ 8,950.00

Motion by Lois Gilles, second by Todd Kiecker to approve the contract with Bayerl Water Resources for consultation on the WHP Part II. Motion carried.

PRESENTATIONS:

CONSENT AGENDA: Motion by Brad Augustin, second by Todd Kiecker to approve consent agenda. Motion carried.

- Approval of the minutes from the regular meeting dated July 8, 2014.
- Final Pay estimate to Duininck 2013 Alley & Utility Impr. \$ 7,978.92
- Claims for payment:

4-Square Builders	DOG KENNEL SUPPLIES	20.80
ACT Services LLC	EQUIP MAINT - AMBULANCE	330.00
ASCAP	LICENSE FEE - BAR	111.82
American Engineering Test	SOIL TESTING	1,570.10
Ameripride Linen Services	LAUNDRY - BAR	538.19
Arctic Glacier	ICE	156.00
Arneson Distributing Inc	BEER	1,001.75
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	865.50
Bernie Wenner	BUILDING INSPECTOR	754.40
Bolton & Menk	ENGINEERING	8,073.50
Border States	ELECTRIC SUPPLIES	50.40
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	3,124.55
Capital One, F.S.B.	SEWER MAINT SUPPLIES/FD EQUIP	730.91
Casey's	GAS	734.79
Cemstone	CEMENT FOR DOG KENNEL	280.01
Central Minnesota Municip	Power purchased	25,488.57
CenturyLink	TELEPHONE	1,291.59
Chad Klages	2014 CIP REBATE	35.00
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,235.69
Chuck Firle	GRAVEL & BLACK DIRT	585.00
Chuck Spaeth Ford Inc.	Police vehicle	26,679.00
City of Fairfax	utility bills	10,113.96
Clobes Sanitation	GARBAGE	3,314.73
Creative Details	permit decals	176.34
Darwin Black	2014 CIP REBATE	10.00
Dave's Full Service	GAS	1,074.35

Department of Energy-WAPA
 Dept of Employment & Econo
 Deputy #129 Fairfax
 Duininck Concrete
 Econo Signs
 Fairfax Agency
 Fairfax Postmaster
 Fairfax Veterinary Clinic
 Farm Merchantile Inc.
 Farm Plan
 Frontier Bar
 Gene Schroeder
 Gopher State One Call
 Groebner & Associates
 Harry's Frozen Food
 Hawkins Water Treatment
 Heggies Pizza
 Hermel Wholesale
 J.T. Services
 Jeff Haala
 Johnson Bros. Wholesale
 Katie Grams

POWER PURCHASED	25,154.01
UNEMPLOYMENT BENEFIT	29.94
title to new police squad	20.75
2013 STREET PROJECT	7,978.92
STOP SIGNS	1,200.12
BOND INS	239.00
POSTAGE - UTILITY BILLS	815.88
board dog - Wallace	150.00
SUPPLIES - FD	1,009.58
2011 GMC REPAIRS	145.42
SUPPLIES FOR RESALE	205.61
2014 CIP REBATE	25.00
LOCATES	68.15
GAS SUPPLIES FOR NEW INSTALLS	2,903.14
SUPPLIES FOR RESALE	167.50
CHEMICALS	457.35
SUPPLIES FOR RESALE	622.00
POP	1,290.95
UTILITY SUPPLIES	2,263.86
2014 CIP REBATE	10.00
LIQUOR	1,479.56
REIMBURSE COMPUTER REPAIR FD	85.00

Kendell Doors and Hardware
 Kiecker Plumbing & Heating
 Larry Severt
 Lawrence Schweiss
 Linda Spencer
 Locher Bros. Inc.
 Lois Gilles
 MES - MIDAM
 MN Department of Revenue
 MN Dept of Health
 MN Municipal Bev. Ass'n.
 MN Public Facilities Autho
 MN Valley Testing Lab.
 Marcia Seibert-Volz
 Martin Trucking, LLC
 Matheson Tri-Gas Inc
 Maynard's of Fairfax
 Med Alliance Group Inc
 Mediacom
 Mikes Auto Parts
 New Ulm Public Utilities
 North Ambulance
 NorthAmerican Bancard
 Northern Lights Dist.
 O & S Construction
 OK TIRE STORES
 Oxygen Service Company
 Physio-Control Inc
 Pitney Bowes Inc.
 Premium Waters Inc
 RVS Shredding
 Renville Co. Recorder
 Renville County
 Renville County Auditor-Tr
 Revtrak Inc
 Ron Waibel
 Schefus Brothers
 Schwan's Sales
 Sherwin Williams
 So. Central Grain & Energy
 Southern Wine & Spirits of
 Standard-Gazette & Messeng
 State of MN
 Tactical Solutions
 Tapper's Beer Line Servic
 Tow Distributing Corp.
 USA Blue Book

POOL DOOR	1,937.00
REPAIRS - BALL PARK	130.43
Central Park lot 25'	5,000.00
2014 CIP REBATE	25.00
2014 CIP REBATE	35.00
BEER	6,961.05
MILEAGE	35.84
FOAM NOZZLE - FD	1,875.76
JUNE SALES TAX	10,357.00
FOOD MANAGER LICENSE - BAR	35.00
ANNUAL DUES - BAR	510.00
BOND PAYMENT	163,632.24
WASTEWATER TESTING	257.25
MILEAGE	35.84
FREIGHT	111.60
SHOP SUPPLIES	249.59
SUPPLIES FOR RESALE	558.19
AMBULANCE SUPPLIES	117.50
CABLE TV & INTERNET - BAR	652.30
TRUCK MAINTENANCE	346.58
FILL GAS ODORANT TANK	60,006.92
INTERCEPT 7-13-14	1,125.00
liquor credit card fees - July	540.29
SUPPLIES FOR RESALE	3,531.32
gas services	1,200.00
TIRES 2011 GMC	507.20
AMBULANCE SUPPLIES	38.15
DEFIBRILATOR	21,343.70
POSTAGE	520.99
WATER - PD	18.99
SHREDDING SERVICE	30.00
Recording Severt parcel to cit	46.00
LANDFILL FEES	4,122.50
State deed tax-Severt ;lot	16.50
REVTRAK FEES - JULY	775.99
2014 CIP REBATE	35.00
TOW CAR FOR PD	75.00
SUPPLIES FOR RESALE - POOL	136.55
PAINT	397.41
ROUNDUP	626.24
LIQUOR & WINE	1,820.09
NOTICE FOR FILING CITY ELECTIO	2,146.98
GAS METER ASSESSMENT	45.68
RADAR CERT - PD	62.00
CLEAN BEER TAPS	52.00
BEER	3,523.09
POOL REPAIRS	62.63

Verizon Wireless	TELEPHONE	341.12
Viking Coca-Cola Bo. Co.	POP	112.50
Vonna Pitchford	2014 CIP REBATE	25.00
Xcel Energy	TMI TRANSMISSION FEB 2014	36,236.21
Younger & Walton PLLC	ATTORNEY FEES	2,036.49
Payroll Expense		54,358.84

Bolton & Menk Sewer Report: Duane reported on the following analysis of sewer depths and basement elevations in the NW area of the city.

- 2nd Avenue and 1st St. NW intersection flows into the intersection from both the north and west. The outlet for these sewer lines is to the east towards Park. The profile of the sanitary sewer on Park Street, 2nd Avenue NW and 1st St. NW shows that the first two blocks along this route are constructed at a relatively flat grade of .23 to .24%. Coming into the 1st St. NW intersection from the north, the sewer is at a 1.5% grade. This sewer with the steeper grade has a capacity of about 2 to 3 times the full flow capacity of the flatter outgoing sewer.
- The profile of the sewer along 2nd Ave NW from Park St. to the west shows the first block from Park St. to 1st St. NW is at a .24% grade while the next block to the west is at a .81% grade. The flow coming from the west into the intersection has a pipe capacity of about 2 times the capacity of the outgoing line.
- When the sewer backs up or surcharges those homes which are lowest in elevation are the first to experience sewer backups.
- The problem which occurred in June during the major rain storm events is related to infiltration and inflow into the sanitary sewer system. The estimate that the peak flow from sanitary sewer sources in the line would be about 30 gallons per minute. The pipe capacity, if the pipe is in fair condition, is around 280 gallons per minute. Thus domestic sewage alone is not causing the problem.

Considerations:

- Install a valve in the sewer service so it can be closed off before backups occur.
- Install a pumping system on the sewer service so that flow is pumped into the main and cannot back-flow by gravity into the basement
- City can consider a future sanitary sewer along 1st St. NW and 1st Ave. NW to convey more of the flow out of the intersection before it backs up in the basement.

Municipal Support Required for Fire Relief Association: In accordance with Minnesota Statutes 353G.08 PERA calculated the 2015 required municipal contribution for the City of Fairfax to cover the volunteer firefighters enrolled in the statewide volunteer firefighter retirement plan is zero (\$0.00)

HEARTLAND TRANSPORTATION CONTRACT: Motion by Lois Gilles, second by Todd Kiecker to extend the Heartland Corn Products contract an additional ten years to November 1, 2024. Motion carried.

2015 BUDGET CONSIDERATIONS: Eric Nelson requested the city reallocate funds (\$30,000.00) for the Jetter truck to a utility truck in 2014 and remove the budget amount for a utility truck in 2015. Street Committee needs to schedule a meeting to review and recommend streets for the 2015 budget. The sewer line for the city hall needs to be replaced. It was determined the line should be replaced as soon as possible. Eric was directed to obtain quotes including the fuel tank removal in the parking lot.

Motion was made by Brad Augustin, second by Todd Kiecker to approve reallocating the \$ 30,000.00 in the budget for 2014 for jetter truck to purchasing a utility truck in 2014. Motion carried.

DOG ORDINANCE: Aaron Walton, City Attorney, presented the Ordinance amendments for the 1st reading. Second Reading and adoption will take place at the September meeting.

POLICE CHIEF ONE YEAR PROBATION PERIOD COMPLETED: Motion by Lois Gilles, second by Todd Kiecker to approve terminating the probation period. Motion carried.

STAFF REPORTS:

CITY ADMINISTRATOR

BUILDING PERMITS FOR JULY:

Larry Hanson	reroof 121 2 nd Ave. SW	\$ 11,000.00
Donn Fahey	window/siding 108 2 nd Ave. NW	10,000.00
Casee Prafke	reroof 107 2 nd Ave. SW	1,000.00
Anna Dustin	205 1 st Ave SE shingle	11,534.00
St. Andrews	17 1 st St. SE shingle	12,000.00
Ben Brown	101 Park St. N garage	27,000.00
Jeff Haala	308 2 nd St. SE shingle	7,300.00

COUNTY FIRE DEPT. STUDY: County requested a letter signed by the Mayor to submit to the State for grant funds to study the collaboration of the Fire Departments in Renville County. General consensus of the council approved signing and submitting letter.

TAX FORFEITURE PROPERTY: General consensus of the council was the City is not interested in the property at 110 4th St NE & 202 2nd Ave. NE. Motion by Brad Augustin, second by Todd Kiecker to certify the delinquent utilities for 202 2nd Ave. NE if the County will still accept a special assessment on it.

FEES FOR POLICE DEPT. DOG KENNEL: Motion by Lois Gilles, second by Todd Kiecker to set the daily fee for impounding dogs in kennel at \$ 20.00. Motion carried.

UTILITY RATES: Rates need to increase for Water, Garbage, Landfill and Rural Gas taps at Daily Market rate or pool rate whichever is higher. The Utility Committee recommended maximum footage to connect Rural Taps to be 1500' North and South of the Gas transmission line along T.H. 19. Resolutions will be presented at the September meeting for action.

Police Chief: The new police squad car has arrived and will be equipped in the next month.

New cameras have been installed in the Liquor store.

Unlicensed pet notices will be mailed out this week.

Chief requested a step increase following completion of probationary period.

Supt. of Utilities & Streets: Eric requested consideration to install fence around the perimeter of the lot abutting the city garage on 5th St. SE. General consensus of the council was to obtain a quote and include in the 2015 budget.

Informed the council the 69KV pole along Elm Drive needs replacement. Council directed him to obtain a quote.

COMMITTEE MINUTES SUBMITTED:

Police Committee - August 4, 2014

Liquor Committee August 4, 2014

Personnel Committed August 5, 2014

Utility Committee July 8, 2014 & August 13, 2014

Motion by Lois Gilles, second by Todd Kiecker to adjourn at 8:25 P.M. Motion carried.



Doug Pomplun, Mayor

ATTEST:



Marcia Seibert-Volz, City Administrator